

***HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)
SCOTTISH CHARITY NUMBER SC004387***

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Company Number: SC280853

***HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)***

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**HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)
REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2022**

The Directors have pleasure in presenting their annual report on the activities of Home Start Edinburgh (formerly Home Start Leith & North East Edinburgh).

Reference and Administrative Information

Charity Name: Home Start Edinburgh (formerly HomeStart Leith & North East Edinburgh (HSLNEE))

Charity Number: SC004387

Charity Address and Registered Office: 247 Leith Walk, Edinburgh, EH6 8NY

Bankers: The Co-operative Bank, PO Box 250, Skelmersdale WN8 6WT

Auditors: AG Accounting, 167 Curriehill Castle Drive, Balerno, EH14 5TD

The Directors:

The Directors, known as Trustees, during the year and at the date of the approval of this report are:

Kay Barton (Chair) (retired November 2021)
Robin Black (Chair, elected November 2021)
Jeanette Scott (Treasurer)
Martin Bowden (retired November 2021)
Katie Geeves (resigned December 2021)
Charlotte Nesbitt (Vice Chair, elected November 2021)
Lisa Black
Meg Lowe (resigned December 2021)
Phil Capon
Derek Ferguson
Eve Lewis (appointed July 2022)

Other officials

Eliza Waye (Manager, Company Secretary)

The Organisation and its Management

HSLNEE is a Company Limited by Guarantee registered in Scotland with the Company No. SC280853. It was incorporated on 1 March 2005. The Company is recognised as a Charity (Scottish Charity No. SC004387).

HSLNEE has been in existence for over 30 years, offering support and friendship to families. It is affiliated to Home-Start UK (HSUK) and, like each local Home-Start scheme, is independently run. Its governance is based on a Memorandum and Articles of Association. Trustees are recruited mainly through local advertising using a variety of media, personal contacts, window displays at the organisation's office or through Volunteer Edinburgh. After interview and an induction process, new Trustees are co-opted until confirmation at the next AGM. All Trustees are required to register with the PVG scheme. Trustees hold office for three years but are eligible for re-election for a further term of three years. According to the Articles of Association, the trustees are empowered to appoint a Chairperson, Treasurer and other honorary positions, such as Vice-Chair, from among their number.

Day-to-day management is delegated to the staff, but the Board of Trustees takes all decisions relating to the effective management of the scheme, including funding, expenditure, insurance and premises. It is also responsible for implementing and monitoring good practice and

procedures in employing and supervising staff and ensuring policies such as equality, diversity and health and safety are adhered to. All policies are reviewed on a rota basis at Board meetings. The aim of the Trustees is to provide vision, leadership and direction, and monitor and evaluate HSLNEE's work on a regular basis. A Strategic Plan and a complementary Operational Plan help guide our short- and long-term work. Between meetings, Trustees are kept fully up to date by emailed messages and postings on the HSUK Intranet. Many of them undertake specific additional tasks on behalf of the Board, for example, membership of sub-groups, review of specific internal procedures, and various communications activities on behalf of HSLNEE.

A sub-group dealing with Human Resources matters reports to the Board, which has the ultimate responsibility for any decisions. There is also a Fundraising sub-group. Task groups in relation to strategy, Quality Assurance and particular events are set up as appropriate.

HSUK provides back-up, policies, access to information, training materials. It also conducts Quality Assurance audits of all local Home-Start schemes.

The Board also facilitates in-house and external training for all its members, in person and online. This year an online strategy event for Board and staff with an external facilitator was held, in preparation for recruitment of a new Manager. In addition to the regular business and reports Board meetings often include a Key Topic which allows for more general discussion about particular issues: this year's included review of our approach to fundraising strategy.

Objectives and Activities and Our Work

The objects of HSLNEE as set out in its Memorandum are:

- a) To safeguard, protect and preserve the good health, both mental and physical, of children and parents of children
- b) To prevent cruelty to or maltreatment of children
- c) To relieve sickness, poverty and need amongst children and parents of children
- d) To promote the education of the public in better standards of child care within the area of Leith and North East Edinburgh and its environs.

In practice, this means that, by training home-visiting volunteers (the majority of whom are parents) HSLNEE supports families with at least one child under the age of 5 in their own homes by offering friendship and practical assistance. The support includes reassuring parents, encouraging their strengths and focusing on their emotional well-being for the ultimate benefit of their children. Joint visits to the shops, a park, local library or play-group are simple things which are important to a parent or carer who is socially isolated or lacking the confidence to get out and about. A cooking session or a coffee-and-cake chat in a local café can also make a huge difference to a struggling parent. Recently, more emphasis has been placed on family learning, with the aim of helping parents get their child ready for nursery or school. The overall aim is to help the family to cope with particular issues, start to use local resources and integrate into the community. The intervention of a volunteer home-visitor may help prevent the need for input from statutory services at a later date.

The difficulties experienced by families have many different causes: loneliness and isolation because of lack of extended family in the locality; relationship difficulties, domestic violence coping with twins or several pre-school children; ill health (including mental health problems), disability or special needs; post-natal depression; coping with bereavement; substance or alcohol misuse; a partner in prison. Lone parents and/or first-time parents often have particular needs which a volunteer can help meet. New migrants may have difficulty in adapting to life in a new community. Covid-19 has seen a heightened demand for financial assistance, as well as an increased sense of isolation and poorer mental health. Staff are continually updating their skills so as better to assist the families.

Most referrals come from Health Visitors, although self-referrals are also frequent. Other referrals may come through social workers, nursery schools or other voluntary organisations. The joint referral process for HSLNEE, Home-Start Edinburgh West and South West and Home Link Family Support has now been up and running for a number of years and enables us to organise support together for families across the whole of the city. The issues affecting the families who are referred are becoming increasingly complex. We have responded to this changing need through the addition of a permanent full-time Family Support Worker, to provide families with more intensive support when they most need it.

Preparation courses for volunteers take place two to three times per year, through a blended model of online and in-person delivery. Those who successfully complete this course, together with a personal interview, and who have been registered with the PVG scheme are then matched with a family. Each volunteer spends 2-3 hours per week with their particular family (some may choose to be matched with more than one). Achievable targets and goals are set with families using SHANNARI indicators as set out in the GIRFEC framework. Travel and out-of-pocket expenses (including money spent on the families for small outing or refreshments, for example) are refunded. There is ongoing supervision and monitoring of all volunteer home-visitors. During the Covid-19 pandemic our volunteers adapted their roles to provide telephone and virtual support when home-visiting hasn't been possible.

The Volunteer Peer Support Group has once again been busy with various talks and discussion topics including presentations on the Best Start Grant, the role of Health Visitors and supporting children with Additional Needs.

All home-visiting volunteers received an annual Child Protection update.

Activities

In the year ending 31 March 2022, HSLNEE worked with 120 families and a total of 202 children, a 6% increase from the previous year. 100 of these families received one-to-one support at home from a volunteer or staff member – a 22% increase from 2020-21. The total number of home-visiting volunteers was 22.

- 29 families attended the Baby PEEP groups which we offered over the course of the year;
- 25 families attended Baby Massage sessions throughout the year;
- 15 families took part in our 'Friday Group', a peer support group with creche for their children; and,
- 120 families benefited from additional 'Extra Help' support for essential household items.

We were able to organise outings again, with the necessary public health precautions in place:

- 10 adults, 13 children, 3 volunteers and staff all took a day trip to East Links Family Park in August 2021
- 63 adults and 56 children went to Edinburgh Zoo in the October break, either with the staff team or 1:1 with their volunteer due to Covid restrictions
- 14 adults, 22 children and 3 volunteers went to the Botanics at Easter to do the Easter Trail and picnic

Covid-19

In 2021-22, as we moved through the pandemic, we focussed more on a risk benefit analysis to help us understand how to both keep staff, volunteers, and families safe and yet still deliver person-centred services. We had come to understand that whilst some families found digital supports such as a phone calls, texts, and online meetings helpful, others did not.

We supported staff and volunteers to understand how we would mitigate risk and undertook health promotion activities so that families were aware of why we were taking precautions.

Ensuring our practice followed advice from Scottish Government, we were able to continue visiting families and delivering in person groups for much of this year (with a short break over Christmas and January).

Staff worked on a rota system to ensure the office remained open and staffed for the year, and this helped maintain our presence in the community.

Monitoring Our Work

Implemented in 2019, the Charity Log data collection system informs practice, gathers qualitative and quantitative information as well as helping us to plan for future services.

Families give a score between 0 and 5, where 0 is 'not coping at all' and 5 is 'coping very well', for each of four categories; Parenting Skills; Parent Well-being, Children's Well-being; Family Management. Families are asked how well they are coping with each of the four categories at each of the visits (initial, review, end). We use the SHANARRI indicators (Safe, Healthy, Achieving, Nurtured, Active, Respected, Responsive and Included) developed as part of Scottish Government's Getting It Right for Every Child (GIRFEC) framework to track change over time for the children we support, undertaking assessments every three months (initial, reviews and end). We are then able to tailor support to suit them and chart the Journey of Change during the time we offer support.

Achievements and Performance

The aims of the Trustees for the year 2021-22 continued to be to make progress with the organisation's strategic objectives, to enable all activities to function smoothly and to meet all targets. This entailed supporting the recruitment of volunteers to ensure that there were sufficient trained home-visitors; and ensuring that funds were raised so that the annual budget was resourced fully.

In 2021-2022, of the families that identified each area as a goal and reported back:

- 85% achieved or partially achieved the goal of supporting children's learning, development and socialisation;
- 82% of families that identified isolation as a concern reported improvement in this area; and,
- 84% achieved or partially achieved the goal of improving their self-esteem.

The Promise

In 2021 we received funding from The Promise, through Home-Start UK, to test a method for hearing children's voices. Our family support worker developed an observation tool in collaboration with our Senior Co-ordinator, that can be used to observe children's interactions and behaviours and identify ways to better support them. This was piloted and tested with several families and the learning fed back into the Home-Start network, for further development.

We also received funding to workshop with families the United Nation's Convention on the Rights of the Child. This proved more challenging, as consistent attendance at groups was hard to achieve. Using improvement methodology, we worked on our ways on engaging families to support them to attend groups, which resulted in improved attendance. We then began to discuss with the UNCRC and how we can cascade this knowledge to parents. This work will continue in 2022.

Merger

For a long time two Home-Start schemes operated in Edinburgh: HSLNEE (Leith) and Home-Start Edinburgh West & South West (West). In late 2021 West's Board approached Leith's Board regarding potentially integration, as their Chief Officer was retiring. The Board considered this request and voted to investigate and assess potential integration models, and what benefits (if any) they would bring.

Three areas were appraised: models of integration, financial implications, and stakeholder feedback. Through this process it became clear that a merged entity, 'Home-Start Edinburgh', would be a significant step forward in raising the profile of the organisation, delivering financial efficiencies in the management structure and overheads, and providing consistency of practice across the city. What was also made clear was that paramount to the successful delivery of services was local volunteers for local families.

The Boards were individually presented with this analysis in January 2022 and both voted unanimously to approve the merger, keeping in mind the valuable feedback we had received from staff, volunteers, funders, and families.

Financial Review

The Trustees continually monitor HSLNEE's financial assets and liabilities. Reporting to funders (statutory and other) is carried out with due diligence and submitted by the required deadlines. There is a 'Financial Controls and Responsibilities' document which clearly details what decisions can be made by the staff – including a ceiling for financial transactions without specific approval by the Board. This document is reviewed and amended at regular intervals.

In the year to 31 March 2022 the organisation had a gross income of £186,012 and expenditure of £158,901 (2021: £157,056 and £144,879 respectively). Funds under management at the end of the year were £104,288 (2021: £77,177)

Our main source of funding came from the City of Edinburgh Council (£98,913 per annum for 2020-23). We were also successful in our grant application to the Henry Smith Foundation (£20,000 per annum 2020-23). Other generous donations received from various Trusts and Foundations are detailed in the audited accounts.

We have continued to use the services of a professional fundraiser who made various successful applications on our behalf which greatly benefit the service as a whole and individual families directly. Once again, we received some generous gifts in kind (Christmas Presents and children's toys, books, tickets for outings) for us to give to families.

The generosity of charitable trusts and the public during the pandemic was overwhelming. We were grateful to receive monies from a variety of different sources such as Bauer Radio and STV amongst others to pass on to families through the purchase of food vouchers, digital equipment, essential items such as buggies and cots, SIM cards with data for families to access digital provision.

Reserves

It is the policy of HSLNEE to maintain unrestricted funds, which are the free reserves of the charity, at an appropriate level. The Board of Trustees believe this should equate to between 4-6 months running costs to enable the organisation to run for that period should all funding be withdrawn. The Board is regularly updated about the level of reserves.

Major Risks

The Trustees continue to make every effort to ensure that the contingency fund is sufficiently healthy to enable us to cope with any eventuality. In common with other third sector organisations, HSLNEE is very aware of the lack of certainty surrounding future funding from statutory sources as well as the reduced funds of many Charitable Trusts. We make every attempt to diversify our funding sources.

The Board has a Reserves Policy and an Investment Policy. In the course of the year we recently reviewed our Strategic Risk Assessment. As far as possible, the staff and Trustees plan ahead in the light of information made available.

Plans for Future Periods

The Strategic Plan for 2019-24 sets out key objectives that include continuing and strengthening the core home-visiting support for families. As we enter the phase of merging to form Home-Start Edinburgh, we anticipate releasing a new strategic plan in the Autumn of 2022. Looking ahead:

- We will create a merged entity called 'Home-Start Edinburgh' and a strategic and operational plan that sets out how we will implement change.
- We would like to extend and deepen our joint work at both a local and city-wide level.
- We aim to further develop aspects of co-production, including work to scope a forum that will promote community and stakeholder voice.
- We shall positively encourage diversity in all areas of our work, reaching more of the families who need our support the most.
- We shall communicate better and more widely about what we offer.
- We shall make our organisation more financially sustainable, through continuing to diversify our fundraising base. This will protect core services and also allow us to develop.
- We will actively recruit home-visiting volunteers and aim to diversify our pool of volunteers through different methods of recruitment.
- We will seek funding to ensure that we effectively support Perinatal and Infant Mental Health through a dedicated staff member.
- We will explore how we can keep The Promise by linking with local and national stakeholders, building on our work to hear children's voices better.

Statement of Directors' Responsibilities:

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements the Directors are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles of the charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, The Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for the maintenance and integrity of the corporate and financial information included on the company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

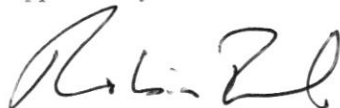
In so far as the directors are aware:

- there is no relevant audit information of which the charity's auditors are unaware and
- The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The directors confirm their compliance with these requirements and with the company's constitution.

In preparing this report advantage has been taken of the small companies' exemption.

Approved by the directors on 8 August 2022 and signed on their behalf by:



R Black, Chairperson

247 Leith Walk
Edinburgh, EH6 8NY

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HOME START
EDINBURGH, (FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)**

Opinion

We have audited the financial statements of Home Start Edinburgh (formerly Home-Start Leith & North East Edinburgh) (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities and Income and Expenditure Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISA's (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISA's (UK) requires us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the directors' annual report other than the financial statements and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement

of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the report of the directors for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the report of the directors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the report of the directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Report of the Directors and from the requirements to prepare a strategic report.

Responsibilities of directors

As explained more fully in the statement of directors' responsibilities set out on page 7, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and the Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- obtained an understanding of the nature of the sector, including the legal and regulatory framework, and how the charitable company is complying with that framework.
- Enquired of management about any known or suspected instances of non-compliance with laws and regulations, including GDPR, employment law and fraud.
- Audited the risk of management override of controls, including through testing of journal entries and other adjustments for appropriateness.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditresponsibilities. This description forms part of our auditor's report.

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

167 Curriehill Castle Drive, Balerno.
Date: August 2022

Mrs Alison Gay Glass, Senior Statutory Auditor
For and on behalf of AG Accounting, Statutory Auditors
AG Accounting is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)
BALANCE SHEET
AS AT 31 MARCH 2022

Company No: SC280853

	Note	31 March 2022		31 March 2021	
		£	£	£	£
Fixed Assets					
Tangible Assets	5		1,412		1,479
Current Assets:					
Debtors	6		3,020		428
Cash at bank and in hand			107,913		78,911
			<u>110,933</u>		<u>79,339</u>
Liabilities:					
Creditors amounts falling due within 1 year:	7		8,057		3,641
			<u>8,057</u>		<u>3,641</u>
Net Current Assets			<u>102,876</u>		<u>75,698</u>
Net Assets			<u>104,288</u>		<u>77,177</u>
The Funds of the Charity:					
Unrestricted Funds	17		60,235		64,741
Restricted Income Funds	17		44,053		12,436
Total Charity Funds			<u>104,288</u>		<u>77,177</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the directors at their meeting on 8 August 2022 and signed on their behalf by:



R Black, Chairperson



J Scott, Member of the Board

The Notes on pages 13 to 20 form part of these accounts.

HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME & EXPENDITURE
ACCOUNT
YEAR ENDED 31 MARCH 2022

		Year ended 31 March 2022			Year ended 31 March 2021
	Note	Unrestricted Funds £	Restricted Funds £	Total £	Total £
Income & Endowments from:					
Donations & Legacies		5,782	81,304	87,086	57,654
Charitable Activities		-	98,913	98,913	99,262
Other Trading Activities		-	-	-	-
Investments		13	-	13	140
		-----	-----	-----	-----
Total Income	8	5,795	180,217	186,012	157,056
		-----	-----	-----	-----
Expenditure					
Cost of Generating Funds					
Costs of generating voluntary income		536	7,073	7,609	6,179
Charitable Activities		9,765	141,527	151,292	138,700
		-----	-----	-----	-----
Total Expenditure	10	10,301	148,600	158,901	144,879
		-----	-----	-----	-----
Net Income/(Expenditure) for the year		(4,506)	31,617	27,111	12,177
Transfers		-	-	-	-
		-----	-----	-----	-----
Net Movement in funds		(4,506)	31,617	27,111	12,177
Total Funds brought forward		64,741	12,436	77,177	65,000
		-----	-----	-----	-----
Total Funds carried forward	17	60,235	44,053	104,288	77,177
		-----	-----	-----	-----

All activities are continuing. There are no recognised gains or losses other than those shown above.

The Notes on pages 13 to 20 form part of these accounts.

HOME START EDINBURGH
(FORMERLY HOME START LEITH & NORTH EAST EDINBURGH)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2022

1 Accounting Policies:

- a) **Basis of Accounting** - The financial statements of the charity have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006.
The presentation currency is £ sterling.
The company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the accounting policies.
- b) **Income** - All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
- Donations & legacies received by way of grants, donations and gifts are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.
 - Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
 - Investment income is included when receivable.
 - Income from charitable trading activities is accounted for when earned.
 - Income from grants, where related to performance and specific deliverables, is accounted for as the charity earns the right to consideration by its performance.
- c) **Expenditure** - Expenditure is included on an accruals basis. The company is not registered for VAT thus expenditure is shown gross of irrecoverable VAT.
- Expenditure on raising funds comprises the costs associated with attracting donations & legacies.
 - Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Governance costs i.e. those costs associated with meeting the constitutional and statutory requirements of the charity including the audit fees and costs linked to the strategic management of the charity, are included in the support costs of the organization.
 - All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.
- d) **Fixed Assets** costing more than £250 are capitalised and depreciated on a straight-line basis at 25% per annum.
- e) **Pensions:** The Company provides for employees to pay money into a money purchase personal pension scheme. The pension charge in the income and expenditure account represents the amounts payable by the company to the fund in respect of the period.

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- f) Leases: The amounts payable under operating leases are charged directly to the income & expenditure account when they are due.
- g) Funds held by the charity are:
- Unrestricted funds: These are the funds that can be used in accordance with the charitable objects at the discretion of the directors.
 - Designated funds: These are unrestricted funds that the directors have set aside for a particular purpose.
 - Restricted funds: These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or if they have been raised for a specific purpose.
- h) Financial instruments
The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.
- i) Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.
- j) Creditors and provisions
Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.
- K) Significant judgements and estimates
Preparing the financial statements may require the trustees to make significant judgements and estimates. There were no items in the financial statements where these judgements and estimates were required.

2 Legal Status

The charity is a Company Limited by Guarantee, registered in Scotland, and has no share capital. The liability of each member in the event of winding up is limited to £1. The company number and registered office are disclosed in the report of the directors.

3 Principal Funds:

The principal source of funding is from the City of Edinburgh Council (Children and Families). These are administered under the direction of the Directors, in line with the stated objects.

Other funds are financed by various benefactors and are restricted to the specific purposes for which the funds were donated.

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4 Taxation

Home-Start Leith & North East Edinburgh is accepted by the Inland Revenue as a charity for the purposes of section 505 of the Income & Corporation Taxes Act 1988. Accordingly, no provision has been made for any taxation liability on surpluses.

5 Tangible Assets

	Equipment	Total
Cost	£	£
At 1 April 2021	6,175	6,175
Additions	887	887
Disposals	-	-
	-----	-----
At 31 March 2022	7,062	7,062
	=====	=====
Depreciation		
At 1 April 2021	4,696	4,696
Charge for the year	954	954
On Disposals	-	-
	-----	-----
At 31 March 2022	5,650	5,650
	=====	=====
Net Book Value		
At 31 March 2022	1,412	1,412
	=====	=====
At 31 March 2021	1,479	1,479
	=====	=====

6 Debtors & Prepayments

	2022	2021
	£	£
Prepayments	2,009	428
Accrued Income	1,011	-
	-----	-----
	3,020	428
	=====	=====

7 Creditors due within 1 year

	2022	2021
	£	£
Due within one year:		
Inland Revenue - PAYE & NIC	2,571	1,385
Other Creditors & Accruals	5,486	2,256
	-----	-----
	8,057	3,641
	-----	-----

HOME START EDINBURGH
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NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2022

8 Income & Endowments

	2022	2021
	£	£
Donations & Legacies		
Henry Smith Charity	20,000	20,000
Robertson Trust	-	10,000
STV Winter Fund	6,000	3,000
CORRA Foundation	8,000	2,000
Port of Leith Housing	-	1,500
Bauer Radio	5,300	1,470
City of Edinburgh Council – Business Support Fund	3,250	10,000
Christina Mary Hendrie Trust	10,000	-
EVOC	9,881	-
Home Start UK	13,330	-
DWP – Kickstart Funding	5,543	-
Other Donations	5,782	9,684
	-----	-----
	87,086	57,654
Charitable activities		
City of Edinburgh Council	98,913	99,262
Other Trading Activities		
Fundraising Activities	-	-
Investments		
Bank Interest Receivable	13	140
	-----	-----
Total Incoming Resources	186,012	157,056
	-----	-----

Income from donations and legacies was £87,086 (2021: £57,654) of which £5,782 was unrestricted (2021: £22,848) and £81,304 was restricted (2021: £34,806).

Income from charitable activities was £98,913 (2021: £99,262) all of which was restricted.

Income from Fundraising Activities was £Nil (2021: £Nil) all of which was unrestricted.

Total investment income was £13 (2021: £140) all of which was unrestricted

9 Support Costs

Support costs are allocated between raising funds and charitable activities on the basis of estimated time spent on each activity. This is detailed in note 10.

HOME START EDINBURGH
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NOTES TO THE ACCOUNTS (Cont.)
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10 Resources Expended

Expenses	Raising Funds	Charitable Activities	2022 Total	2021 Total
	£	£	£	£
Staff Costs	1,854	104,445	106,309	98,739
Sessional Costs	-	929	929	1,227
Recruitment Costs	-	661	661	819
Staff & Board Expenses	-	2,182	2,182	1,911
Conferences & Training	-	603	603	555
Outings/Events & Group work	-	14,961	14,961	11,018
Volunteer Costs	-	2,029	2,029	116
Volunteer Training	-	-	-	285
Premises Costs	674	12,809	13,483	13,004
Admin Costs	206	3,915	4,121	3,121
Publicity & PR	-	-	-	22
Fundraising Costs	4,875	-	4,875	3,900
Health & Safety	-	1,139	1,139	1,256
Capital Expenditure	-	232	232	370
Depreciation	-	954	954	815
Audit & Accountancy	-	1,500	1,500	1,400
Legal & Professional Fees	-	1,473	1,473	2,630
Memberships	-	3,450	3,450	3,691
Consultancy	-	-	-	-
	7,609	151,292	158,901	144,879

Expenditure on charitable activities was £151,292 (2021: £138,700) of which £141,527 was restricted (2021: £124,414) and £9,765 was unrestricted (2021: £14,286).

Cost of raising funds was £7,609 (2021: £6,179) of which £7,073 was restricted (2021: £5,911) and £536 was unrestricted (2021: £268).

11 Auditor's Remuneration

	2022	2021
	£	£
Audit Fees	1,500	1,400

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NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2022

12 Employees' Remuneration

	2022	2021
	£	£
Salaries & Wages	95,383	84,960
National Insurance Contributions	3,569	2,631
Pension Contributions	7,357	8,582
Other Staff Costs	-	2,566
	-----	-----
	106,309	98,739
	-----	-----

No employees were paid in excess of £60,000. The average number of salaried employees including part time employees but excluding casual helpers was 4.5. (2021: 4)
Pension contributions are in respect of contributions payable during the year. Contributions outstanding at the year-end amounted to £1,279 (2021: £Nil).

The Key Management Personnel of the charity comprises the Trustees and the Manager. The total employee benefits of the key management personnel during the year were £40,907 (2021: £38,671).

13 Payments to Directors

Directors received no remuneration for their services but expenses of £127 were paid for travel costs to 2 directors. (2021: £317 to 2 directors).

14 Related Party Transactions

Home-Start Leith & North East Edinburgh is affiliated to Home-Start UK to whom a membership fee of £2,824 was paid (2021: £2,537).
Donations made to the Charity without conditions from trustees or other related parties amounted to £2,230 (2021: £2,670).

15 Lease Commitments

Home Start Leith and North East Edinburgh lease the premises they operate from. The lease term is on a rolling annual basis.
The annual rent commitment under the lease is £10,920 (2021: £10,920) per annum.

16 Analysis of Net Assets

	General Fund	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
Fixed Assets	-	1,412	1,412	1,479
Bank & Cash Accounts	66,282	41,631	107,913	78,911
Sundry Debtors	2,010	1,010	3,020	428
Creditors & Accruals	(8,057)	-	(8,057)	(3,641)
	-----	-----	-----	-----
	60,235	44,053	104,288	77,177
	=====	=====	=====	=====

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NOTES TO THE ACCOUNTS (Cont.)
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17 Reconciliation of Movements of Funds

Fund	At Start of Year £	Income £	Expenditure £	Transfers £	At End of Year £
Unrestricted funds-					
General fund	22,741	5,795	10,301	-	18,235
Contingency Fund	42,000	-	-	-	42,000
	-----	-----	-----	-----	-----
	64,741	5,795	10,301	-	60,235
	-----	-----	-----	-----	-----
Restricted funds -					
City of Edinburgh Council	-	98,913	98,046	(867)	-
Henry Smith Charity	5,000	20,000	19,980	(20)	5,000
Robertson Trust	2,500	-	2,500	-	-
Nancie Massey Charitable Trust	3,457	-	3,457	-	-
EVOC	-	9,881	-	-	9,881
CEC	-	3,250	-	-	3,250
HSUK – The Promise	-	1,820	1,820	-	-
HSUK – Loneliness	-	5,000	5,000	-	-
HSUK - Pears	-	2,010	-	-	2,010
CM Hendrie	-	10,000	-	-	10,000
Kickstart	-	5,543	5,543	-	-
Merger	-	8,000	-	-	8,000
Family Support Grants	-	15,800	11,300	-	4,500
Capital Fund	1,479	-	954	887	1,412
	-----	-----	-----	-----	-----
	12,436	180,217	148,600	-	44,053
	-----	-----	-----	-----	-----
Total Funds	77,177	186,012	158,901	-	104,288
	-----	-----	-----	-----	-----

Transfers:

The transfer to the capital fund is in respect of the purchase of equipment during the year. This fund will be reduced by the relevant depreciation over the life of the assets.

18 Restricted & Designated Funds

City of Edinburgh Council Children & Families: This funding is provided under a contract, which is to help with the core costs of the charity in helping to prevent family disruption and breakdown. It is also to develop and support projects which meet the priorities of Early Years and Childcare. This includes improving children's social and emotional development as well as their health; enhancing their ability to learn and strengthening families.

Henry Smith Charity: This funding is to supplement the City of Edinburgh Council grant in helping meet our core costs.

Robertson Trust: This funding is to help with running costs.

Nancie Massey Charitable Trust: This funding was towards our family support work and towards crèche and groupwork costs, helping to reduce isolation and issues families may be facing.

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EVOC: This funding received from EVOC for Volunteer recruitment and befriending in Craigmillar.

CEC: Funding from CEC towards a gardening group in Leith

Home Start UK: Funding via Home Start UK (The Promise) towards developing a course on children's rights and piloting an observation tool.

Home Start UK: Funding via Home Start UK (loneliness) towards group work to reduce loneliness and isolation.

Home Start UK: Funding via Home Start UK (Pears) towards core costs

Kickstart: Funding from DWP under the kickstart scheme towards staff costs for a young person.

CM Hendrie Trust: Funding towards perinatal family support in North East Edinburgh.

Merger: Funding from CORRA foundation via Home Start UK towards the cost of a project manager to oversee the potential merger.

Family Support Grants: This funding from Bauer Radio and STV enabled us to provide food packages and vouchers for families in need.

Capital Fund: This fund is for purchases of capital equipment which will be written off as the respective assets are depreciated.

Contingency Fund: This fund has been set aside by the directors as a designated contingency fund.

19 Going Concern Basis

The going concern basis has been adopted by the Board as a result of the financial position at April 2022 and its forward review for 12 months. There are no material uncertainties at this time and the directors believe this basis is acceptable for at least this period of time.

20 Non-Audit Services

In common with other business of our size and nature, we use our auditors to assist in the preparation of the financial statements.